

**Chester 300<sup>th</sup> Anniversary Celebration Committee Meeting**  
**August 30, 2022**  
**Approved Minutes**  
**7:00 PM**

**Members present:**

Jean Methot, Chairman  
Chris Hadik, Vice Chairman  
Rhonda Lamphere, Treasurer  
Sue Rieter  
Nancy Jolin (remotely)  
Edward Stuart  
Jeff Dinopoulos

**Guests present:**

Stephen O. Landau, Selectman Liaison  
Jay Bishop (joined at 8:00 PM)  
Chester PACT

**1. Meeting Called to Order**

Chairman Methot called the meeting to order at 7:04 PM.

**2. Attendance/Chairman's Announcement**

**3. General Business – New and Old**

**a. Event Updates**

**i. Geocache**

Ms. Jolin reported there will be a booth at the finale with a travel bug to attract geocache participants.

**ii. Car Show**

Mr. Hadik and Mr. Stuart reported that the car show went well.

**iii. Finale**

**1. Volunteers**

More volunteers are needed for the parade and the finale. Chester Academy is providing volunteers and their contribution is appreciated. The Committee discussed the logistics of setting up tents and how many people would be needed. They also discussed lighting and parking logistics.

**2. BBQ Tickets**

Ms. Jolin said 321 tickets have been sold so far. The Committee discussed the number of tickets remaining and the deadline to purchase tickets, which is September 10<sup>th</sup>.

**3. Booths**

Ms. Jolin reported there are 50 booths registered, but there is room for 24 more.

**iv. Parade**

**1. Planning Update**

Ms. Lamphere reported that the planning continues. There are over 80 groups registered. The Committee reviewed parade logistics. The Town requires that all vehicles in the parade have proof of insurance. The deadline for submitting applications to participate in the parade is September 10<sup>th</sup>.

**2. Permits**

Mr. Hadik continues to work on obtaining the appropriate permits.

**3. Map**

The Committee discussed the deadline for completing the parade map. The locations of food vendors, parking, and reviewing stand were reviewed.

**4. Parade Mailer**

Ms. Rieter said the mailer should arrive in homes tomorrow.

**5. T-Shirts**

The Committee discussed the deadline for printing T-shirts.

**6. Publicity**

The need for press releases, banners, and posters was discussed.

**7. Script**

Ms. Lamphere and Mr. Hadik will meet with Mr. Jack Cannon to discuss the script for the parade.

**8. Resident Meeting**

The resident meeting (for residents on the parade route) to discuss traffic disruptions, etc., is scheduled for September 13<sup>th</sup> at 7:30 p.m. at the Town Offices. There is a Chester Street block party on Saturday and a handout will be distributed about the meeting there as well as a mailer sent.

**4. Other Business**

Selectman Landau asked if the space for the Christmas tree will be used next year. The lights were donated, as was the installation of the power and the holder. The Committee will discuss this after the finale is completed.

**5. Next meeting –**

Wrap-up meetings will be held in late October and January.

**6. Adjourn**

*Ms. Rieter moved to adjourn the meeting. Mr. Dinopoulos seconded the motion. A vote was taken, all were in favor. The motion passed unanimously.*

The meeting was adjourned at 8:37 PM.

Respectfully submitted,  
Beth Hanggeli, Recording Secretary