

**Town of Chester
Board of Selectmen Meeting
Thursday, September 10th, 2009
Municipal Complex
Approved Minutes**

I Preliminaries

1.1 Call to Order

Vice-Chairman Cannon called this meeting of the Town of Chester Board of Selectmen to order at 7:02pm.

1.2 Roll Call

Selectmen present:

Jack Cannon
Joe Castricone
Stephen Landau

Selectmen absent:

Robert Brown
James Hassam

Members of the Public present, at various times:

Richard Antoine, Fire Chief
Bill Burke, Police Chief
Barbara Dolloff
Patricia Martin, Administrative Assistant
Matt Rittenhouse, Tri-Town Times
Carolyn Scott
Leroy Scott
Kevin Wunderly, Fire Lieutenant
Jennifer, Liberty Mutual
Fire and Police Department members and families
And other persons unknown to the Recording Secretary

1.3 Pledge of Allegiance

Vice-Chairman Cannon led the attendees in the Pledge of Allegiance.

1.4 Additions and Deletions

A non-meeting with Town Counsel Diane Gorrow at 8:00pm was added.

1.5 Public Comment

As no members of the Public wished to speak, the Board closed Public Comment at 7:04pm.

II Appointments

2.1 Fire Chief Antoine & Lieutenant Wunderly - Liberty Mutual Firemark Award

Jennifer from the Londonderry Office of Liberty Mutual Insurance Company appeared before the Board to present their Firemark Award to Fire Chief Richard Antoine and Lieutenant Kevin Wunderly. She recounted the events of May 21st, 2009, when Chief Antoine and Lieutenant Wunderly, while on their way to a brush fire with limited forestry equipment, spotted a house fire. They rescued the home's occupants, who had been unaware of the fire, and kept the fire under control until additional equipment arrived.

The meeting was temporarily adjourned at 7:11pm in order to celebrate Chief Antoine and Lieutenant Wunderly's award with refreshments.

The meeting reconvened at 7:30pm.

III Meeting Business

3.1 Approval of Minutes

September 3rd, 2009: A letter that was sent regarding the hydraulic spill that was mentioned last week will be attached to the minutes in order to close the topic. Selectman Castricone moved to accept the minutes as amended; Selectman Landau seconded the motion. The vote was three in favour with Chairman Hassam and Selectman Brown absent; so moved.

3.2 Roundtable

Selectman Landau

- He wished to discuss the Town's insurance requirements. Is it necessary for small local handymen to carry \$1M of insurance if they are only performing minor projects with a limited chance for liability? Selectman Castricone suggested that exceptions could be made in those cases. Vice-Chairman Cannon warned of the potential to lose control of the situation. He stated that insurance should be considered a selling point for these contractors, not only for the Town but for their other customers, but concurred with Selectman Landau in favour of a sliding scale. He suggested that all contractors could sign a contract with the Town that set forth their Time & Material rates, and each contract could specify the amount of insurance needed by that particular contractor. He had drafted such a contract previously; he will have Town Counsel Diane Gorrow review it, and bring it in for the Board to discuss.
- He had further information on a timecard that was previously under discussion; although there were more than 40 hours on the timecard, there was no overtime.
- No work is to be done on the LeClair property per documents and attorneys. The State has scheduled cleanup. Anyone who observes work being done on that property should contact

either the Fire Chief, Police Chief, or Building Inspector.

- No video had been made of the Workplace Violence seminar on September 9th, as Mr. Godfrey had not been available. He hoped that a video could be made of the September 26th seminar.
- He has an item for non-public session.

Selectman Castricone

- He asked about the Stark mailbox that had been discussed last week. He was informed that Road Agent Michael Oleson has left Mrs. Stark a message but has yet to receive a return call.
- He asked about the bill that Jean Packard from the Assessing Department was going to question. Vice-Chairman Cannon stated that she had done so and that it was a non-issue.
- He extended his congratulations to the Fire Department.

Vice-Chairman Cannon

- He wished to discuss the Board of Selectmen Meeting Procedures document, which can be found on the Town website, specifically, the setting of each week’s agenda. He would like the agenda to be more representative of what actually is to take place at each week’s meeting. For example, last week there were five non-public issues added after the agenda had been published. He would like these sorts of issues to be on the published agenda if at all possible. Also, the Board should read through this document, as it has been in place for a number of years, and see if it needs any adjustment. This subject will be raised again in a few weeks.
- There will be a Coffee Klatch on Saturday, September 12th, 2009, in the Meeting Room at the Municipal Complex. This has not been cancelled. Donuts, juice, and coffee will be provided. This is an opportunity for townspeople to meet and speak with their elected officials, and hopefully volunteer board members can attend as well. Leroy Scott stated that the Coffee Klatch was advertised on the sign board by Stevens Hall.

3.3 Public Comment

As no members of the Public wished to speak, Public Comment was closed at 8:03pm.

3.4 Non-Public Session

Town Counsel Gorrow had not arrived for the 8:00pm non-meeting, so the Board went ahead with the non-public session.

Selectman Landau moved that the Board go into non-public session under RSA 91-A:3 II (c), Reputation; Selectman Castricone seconded the motion. The vote was three in favor with Chairman Hassam and Selectman Brown absent; so moved. The meeting room was closed at 8:05pm.

The meeting room was re-opened at 8:23pm.

Selectman Castricone moved that the Board come out of non-public session; Selectman Landau seconded the motion. The vote was three in favor with Chairman Hassam and Selectman Brown

absent; so moved.

Selectman Castricone moved that the minutes to the non-public session be sealed for six months; Selectman Landau seconded the motion. The vote was three in favor with Chairman Hassam and Selectman Brown absent; so moved.

3.5 *Adjournment*

As Town Counsel Gorrow had not arrived, the meeting was adjourned at 8:24pm.

Respectfully Submitted,

Debra H. Doda