

**Town of Chester  
Board of Selectmen Meeting  
Thursday, August 20<sup>th</sup>, 2009  
Municipal Complex  
Approved Minutes**

**I Preliminaries**

*1.1 Call to Order*

Selectman Brown called this meeting of the Town of Chester Board of Selectmen to order at 7:02pm.

*1.2 Roll Call*

Selectmen present:

Robert Brown  
Joe Castricone  
Stephen Landau

Selectmen absent:

Jack Cannon  
James Hassam

Members of the Public present, at various times:

Barbara Dolloff, Welfare Officer  
Midge Gould, Welfare Officer  
Tom Malley, Building Inspector  
Patricia Martin, Administrative Assistant  
Bryan Remillard  
Matt Rittenhouse, Tri-Town Times  
Carolyn Scott  
Leroy Scott  
And other persons unknown to the Recording Secretary

*1.3 Pledge of Allegiance*

Selectman Brown led the attendees in the Pledge of Allegiance.

*1.4 Additions and Deletions*

There were no additions nor deletions.

*1.5 Public Comment*

As no members of the Public wished to speak, the Board closed Public Comment at 7:03pm.

## **II Appointments**

There were no appointments scheduled.

## **III Meeting Business**

### *3.1 Approval of Minutes*

This subject was not addressed tonight.

### *3.2 Roundtable*

#### *Selectman Landau*

- He has received an offer from the Elm Research Institute in Keene, NH, for a “Liberty Tree” for Chester, which would be planted in front of the Community Center. The ~14’ - 19’ tree is free, along with a plaque designating it as a Liberty Tree; the Town is responsible for having it transported from Keene and planted. The Scoutmaster is willing to perform the work. Selectman Castricone asked how the Institute is funded; he wants to ensure that townspeople are not bothered with fundraising calls, should the town accept the tree. Selectman Landau did not know, but will research and report back next week.
- He would like a policy put in place for the Selectmen’s Office, specifying that current active clients of the Welfare Department should make an appointment to be seen by any of the Welfare Officers rather than walking in. This would ensure that the Welfare Officer is available to speak to the client, and that the Selectmen’s Office remains staffed at all times. This would not apply to new clients, who are free to walk in and request an application. Welfare Office Barbara Dolloff voiced her approval of this idea.
- The gentleman who is filling sandbags has completed ~250 at this point. He has been instructed as to where to place them, per the Engineers; this is from the fence to the first tree, which is ~30’ - 40’ out. If enough bags remain, he will continue along to the second tree, which is another ~30’. The bulk of the work is to be completed by August 31<sup>st</sup>.

#### *Selectman Brown*

- He has one issue for non-public session.

#### *Selectman Castricone*

- A Workplace Violence session of approximately 3 hours is scheduled for Wednesday, September 9<sup>th</sup> and will be made mandatory for all employees. Town Offices will have to be closed for that time period. This will be posted, and Administrative Assistant Martin will draft a memo to notify all Town Employees. The session on Saturday, September 26<sup>th</sup> is a repeat of the same session; one does not have to attend both. It was scheduled for a Saturday in order to facilitate attendance by Board/Committee members for whom the Wednesday session was impracticable. Attendance at these sessions will be beneficial to the Town’s insurance policy. Selectman Landau will work with the Transfer Station employees to ensure their ability to attend one of the sessions.

3.3 *Public Comment*

As no members of the Public wished to speak, Public Comment was closed at 7:22pm.

3.4 *Non-Public Session*

Selectman Brown moved that the Board go into non-public session under RSA 91-A:3 II (c), Reputation; Selectman Castricone seconded the motion. The vote was three in favor with Chairman Hassam and Vice-Chairman Cannon absent; so moved.

The public portion of the meeting was adjourned at 7:23pm; the Board will come out of non-public session to seal the minutes and adjourn the meeting. The meeting room was closed at 7:23pm.

The meeting room was re-opened at 7:58pm.

Selectman Brown moved that the Board come out of non-public session; Selectman Castricone seconded the motion. The vote was three in favor with Chairman Hassam and Vice-Chairman Cannon absent; so moved.

Selectman Brown moved that the minutes to the non-public session be sealed for an indefinite period; Selectman Castricone seconded the motion. The vote was three in favor with Chairman Hassam and Vice-Chairman Cannon absent; so moved.

3.5 *Adjournment*

The meeting was adjourned at 7:59pm.

Respectfully Submitted,

Debra H. Doda